



# BOTTOM SIDE 1

▼

TO CENTRE IMAGE, MAKE SURE THE EDGE OF THIS LINE TO THE EDGE OF THE PAPER EQUALS THE SAME AS THE BOTTOM

▼

A TRUE 13 X 19 SHEET SHOULD HAVE 0.5" AT THE TOP AND BOTTOM

2"

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

TOP SIDE 2

12 x 18 Box on 13 x 19 Sheet

▼ Feed Direction ▼

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

IMPORTANT PRINT SETTINGS

2 Sided Printing

Left Side Binding

Face DOWN

Be sure to select the correct stock and tray for the paper you are adjusting

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

ALWAYS CHECK IF IMAGE IS STRAIGHT AND SQUARE FIRST!

STOCK MEASURED: \_\_\_\_\_ PROFILE #: \_\_\_\_\_

DATE: \_\_\_\_\_

TRAY: \_\_\_\_\_

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

0.75"

0.75"

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

FD (FEED DIRECTION)

CD (CROSS DIRECTION)

FRONT OF MACHINE

BACK OF MACHINE

-

+

Each Line Should Be 16.5"

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

▼ Feed Direction ▼

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

1"

0.75"

0.5"

BOTTOM SIDE 2