

Setting up Envelopes on the Versant 80

- Press the log in/out
- Enter login id (admin)
- Press Enter
- Go to machine status
- Go to Tools
- Go to system settings
- Common
- Paper tray settings
- Arrow down to preset custom sizes
- Change settings
- Name (change settings)
- Press delete text (so its blank)
 - example name this #10 envelopes
- Go to paper size
- change settings
- program size of the envelope
- save (x2)
- Repeat this step to add more sizes or types.
 - When setting up paper tray you will see an option for preset custom sizes. This is where you will see saved custom sizes