



HEATHER NICOLE MCCOY

707 Newcastle St., Apt. C, Brunswick, GA 31520

hnmccoy@gmail.com

(803) 627-0361

EDUCATION

Clemson University [May 2007]

BS in Graphic Communications

Minor in Advertising

Cooperative Education Certificate

EMPLOYMENT

Paramount Printing, Brunswick, GA [Jan 2008–Present]

Production Manager

Make and meet all customer commitments

Perform CSR duties including estimates and orders

Conduct daily production meetings

Schedule and monitor jobs throughout production

Process all direct mail orders

Eagle Media, Seneca, SC [Jan 2007–Dec 2007]

Seneca Daily Journal/Daily Messenger

Graphic Designer

Designed advertisements for local businesses

Edited and updated previous ads for current issues

Output proofs and worked with ad reps

The R. L. Bryan Company, Columbia, SC [Aug–Dec 2005, May–July 2006]

Prepress Operator

Performed prepress operations for magazines, brochures, etc.

Checked and corrected customer files

Created PDFs and imposed pages

Worked with Prinergy workflow system

Operated several proofing devices

DuPont Cyrel, Wilmington, DE [May–Aug 2004]

Research and Development Intern

Exposed and processed flexographic printing plates

Worked with solvent, thermal, and digital plates

Analyzed dots and other plate characteristics

Presented data and research to be used in updated product manual

COMPUTER SKILLS

Adobe Creative Suite; QuarkXPress; PitStop; Satori Bulk Mailer;

Microsoft Office; Mac OS X, Windows

ACHIEVEMENTS

President's List [Spring 2007]

Dean's List [Spring 2004, Spring 2005, Spring–Fall 2006]

SC LIFE Scholarship [Fall 2002–Spring 2003, Fall 2005–Fall 2006]

Gutenberg Award for Screen Printing [2004] sponsored by IGAEA and IAPHC